

RISK ASSESSMENT FOR: autumn 2021 For Roe Green Infant School

School activities during COVID 19 outbreak.

During this evolving situation please monitor and follow government guidance given in the web links provided

All pupils, in all year groups, will return to school full-time from the beginning of the autumn term.

Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures.

RGI will thoroughly review its health and safety risk assessments and draw up plans for the autumn term that address the risks identified using the system of controls set out below.

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable
- grouping children together
- avoiding contact between groups

Employers must protect people from harm. This includes taking reasonable steps to protect staff, pupils and others from coronavirus (COVID-19) within the education setting.

As part of planning for full return in the autumn term, it is a legal requirement that RGI should revisit and update its risk assessments (building on the learning to date and the practices they have already developed), to consider the additional risks and control measures to enable a return to full capacity in the autumn term.

RGI will regularly review and update the RA:

to monitor that the controls are:

- effective
- working as planned
- updated appropriately considering any issues identified and changes in public health advice

Having assessed their risk, RGI will work through the below system of controls, adopting measures in a way that addresses the risk identified in their assessment, works for their school, and allows them to deliver a broad and balanced curriculum for their pupils, including full educational and care support for those pupils who have SEND.

Key for abbreviations:

Local Health Protection Team: LHPT

Senior Leadership Team: SLT

Headteacher: HT

Head of School: HOS

Deputy Head teacher: DH

Review and tailor the contents of this generic risk assessment to meet your school's individual circumstances.

- Actions determined as required but not yet in place should be moved from the 'What are you already doing'? column to the 'What further action is necessary?' column.
- Record any other **significant** findings and actions required to reduce risk further where existing controls are insufficient, assigning these actions

Assistant Head teacher: AH Premises Manager: PM Class Teachers: CT Support staff: SS Learning Support Assistants: LSAs Year Group Leaders: YGLs Teaching Assistants: TAs SMSAs School Meal Time Assistants: SMSAs Roe Green Junior School: RGJ Local Authority: LA Educational Visits Coordinator: EVCo Virtual Lead: VL Virtual Team: VT *Public Health England: PHE From 18 th August this body has been replaced by the National Institute for Health Protection: NIHP		
Establishment: Roe Green Infant School	Assessment by: Nicole Lobo (HT) Hema Dahale (Union Rep.) Dee Simpson (PSHE Lead) Cossor Javaid (HR)	Date: beginning February 23 rd 2021
Risk assessment number/ref: 24/08/21	Headteacher Approval: Chair of Governors Approval:	Date: 24/08/21 Date:
All employers have a duty to consult employees on health and safety. Have staff been consulted in production of this risk assessment? Y/N		

What are the hazards?	Checklist/Control Measure
Prevention 1) Minimise contact with individuals who are unwell by ensuring that	With the government's decision to relax covid- 19 rules that came into place on 19 th July, the RA is being written for the start of the academic year 2021-2022 using these guidelines. The RA will be amended on a weekly basis for the first half of the autumn term and then half termly.

What are the hazards?	Checklist/Control Measure
<p>those who have coronavirus (COVID19) symptoms or who have someone in their household who does or have been advised by NHS test and trace to self-isolate, do not attend settings</p>	<p>(Taken from the NHS website) Self-isolate straight away and get a PCR test (a test that is sent to the lab) on GOV.UK as soon as possible if you have any of these 3 symptoms of COVID-19, even if they are mild:</p> <ul style="list-style-type: none"> a high temperature a new, continuous cough a loss or change to your sense of smell or taste <p>You should also self-isolate straight away if:</p> <ul style="list-style-type: none"> you've tested positive for COVID-19 – this means you have the virus someone you live with has symptoms or tested positive (unless you are not required to self-isolate – check below if this applies to you) you've been told to self-isolate following contact with someone who tested positive – find out what to do if you're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app <p>Information:</p> <p>You may need to quarantine when you arrive in England from abroad. Check the quarantine rules when entering England on GOV.UK</p> <p>When you do not need to self-isolate</p> <p>If someone you live with has symptoms of COVID-19, or has tested positive for COVID-19, you will not need to self-isolate if any of the following apply:</p> <ul style="list-style-type: none"> you're fully vaccinated – this means 14 days have passed since your final dose of a COVID-19 vaccine given by the NHS

What are the hazards?	Checklist/Control Measure
	<p>you're under 18 years, 6 months old</p> <p>you're taking part or have taken part in a COVID-19 vaccine trial</p> <p>you're not able to get vaccinated for medical reasons</p> <p>Even if you do not have symptoms, you should still:</p> <p>get a PCR test on GOV.UK to check if you have COVID-19</p> <p>follow advice on how to avoid catching and spreading COVID-19</p> <p>consider limiting contact with people who are at higher risk from COVID-19</p> <p>Pupils, staff and other adults do not come into the school if they have <u>coronavirus (COVID-19) symptoms</u>, or have tested positive in the last 10 days, and anyone developing these symptoms during the school day will be sent home and told to take the test. Staff have been offered the rapid testing(LFTs) they can opt in/out at any time.</p> <p>If the individual with symptoms has not been able to get a test, they need to isolate for 10 days.</p> <p>If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow '<u>stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>', should <u>arrange to have a test</u> to see if they have coronavirus (COVID-19). If the test is positive continue to isolate for ten days; if it is negative they can return to school when feeling better.</p> <p>If a child is awaiting collection, they will be moved to the medical room where they can be isolated behind a closed door, with appropriate adult supervision. Ideally a window needs to be open for ventilation. Therefore, in the medical room the back door would need to be opened and the window opened that leads to the toilet. If it is not possible to isolate them in the medical room, then they will be moved to the small hall. If they need to go to the bathroom while waiting to be collected, they should use the disabled toilet. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). See <u>safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) guidance</u>.</p> <p>GDPR: RGI will NOT share the names or details of people with coronavirus, unless it is essential to protect others.</p>

What are the hazards?	Checklist/Control Measure
<p>2) Where recommended, the use of face coverings</p> <p>The staff will wear face coverings as detailed below.</p> <p>Additional face masks will be provided; in case a mask becomes soiled or broken. Plastic sealable bags will be provided for storage of masks</p>	<p>it is recommended that face coverings be worn by adults on site for both staff and visitors (including parents) if feeling vulnerable. People who have health conditions are exempt.</p> <p>Keep staffrooms ventilated and be aware of time spent in face to face conversations. This needs to be especially noted in the conservatory staffroom on CC days.</p> <p>Pupils or staff arriving in school wearing face coverings need to remove them safely, (all staff have had PPE training in June 2020) and pupils will be instructed not to touch the front of their face covering during use or when removing them. They must wash their hands immediately on arrival (as is the case for all pupils), dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before sitting at their table. <u>Guidance on safe working in education, childcare and children's social care</u> provides more advice. If children bring hand gels in leave this in their book bags.</p>
<p>3) Clean hands thoroughly and more often than usual</p> <p>Including when putting on and removing face masks.</p>	<p>As with hand cleaning, RGI will continue to ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. Some pupils with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory stimulant. Individual Risk Assessments will be in place in order to support these pupils and the staff working with them.</p>

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<p>4) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</p>	<p>RGI has installed four handwashing 'stations' in the playground areas so that all pupils can clean their hands regularly when they are outside.</p> <ul style="list-style-type: none"> • Hand sanitisers are stationed all around the outside of the school building for staff, parents and visitors to use. These may be used by children with supervision. • The use of hand sanitiser, given risks around ingestion, will continue to be supervised. Small children and pupils with complex needs will continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative • Signage is inside and outside of the classrooms to remind children to wash their hands regularly. • Children must clean their hands when they arrive at school, when they return from breaks, when they change rooms and before and after eating. • Staff members who are working with children who may spit, need more opportunities to wash their hands. <p>Before removing/ putting on face masks, clean hands before and after touching. Store them in an individual sealable plastic bag between use. If face covering becomes damp the cover should not be worn and removed carefully. It is advised to have a replacement to hand.</p> <p>The 'catch it, bin it, kill it' approach continues to be very important. So staff can access the e-Bug coronavirus (COVID-19) website. https://e-bug.eu/eng_home.aspx?cc=eng&ss=1&t=Information%20about%20the%20Coronavirus</p> <p>RGI will continue to ensure that there are enough tissues and bins available in the school to support pupils and staff to follow this routine.</p>

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<p>5) Maintain enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents</p>	<p>The yearly letter will go out to all parents, in the first week of children's return to school, to request for a tissue box for each child in every class to be sent in. Staff to replenish as needed.</p> <p>Children to continue to be encouraged to sneeze or cough into their elbows. Some pupils with complex needs will struggle to maintain a good respiratory hygiene but they will be supported.</p> <p>Closed bins are in every classroom and in every other room used within the school. Ensure bins are provided for tissues in every classroom. Catch it, bin it, kill it messages to be displayed in and out of classrooms and discussed and understood in each class. Staff / students to use tissues when coughing or sneezing and then place the used tissue in the bin before washing hands. Closed bins need to be put in shared office areas and in the small hall/ library/ICT suite (bring from RGS).</p> <p>RGI has put in place a cleaning schedule that ensures cleaning is generally enhanced and includes:</p> <ul style="list-style-type: none"> • more frequent cleaning of rooms / shared areas that are used by different groups • frequently touched surfaces being cleaned more often than normal. • Additional cleaner is in place working 4 hours daily. Timetable of cleaning is in place and will be regularly reviewed. • Half termly 'fogging' to take place. Initial fogging to take place 3/09/21.

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<p>6) Consider how to minimise contact across the site.</p>	<ul style="list-style-type: none"> • It is expected that staff working in the classrooms will continue to wipe down surface areas and equipment when needed. • Year groups to continue to use their own toilets, but toilets will continue to be cleaned regularly and pupils will continue to be encouraged to clean their hands thoroughly after using the toilet • Lunchtimes and playtimes will be staggered for Year group 'bubbles', this will also enable cleaning to take place throughout the day. <p>RGI will continue to ensure younger children and those with complex needs are helped to get this right, and all pupils understand that this is now part of how school operates. Some pupils with complex needs will need to be supported and be toileted on a regular basis throughout the day. Individual Risk Assessments will be in place in order to support these pupils and the staff working with them. See: https://www.gov.uk/government/publications/coronavirus-covid-19-send-risk-assessment-guidance/coronavirus-covid-19-send-risk-assessment-guidance</p> <p>In the event that the current full time cleaner is absent, teachers to clean their rooms during the day. Toilets and the common areas to be cleaned by the premises team.</p> <p>Some of the measures put in place during the academic year 2020-2021 will remain in place as 'Covid keepers'. Playtimes will remain staggered for reception, Year 1 and year 2. Lunchtimes will remain staggered</p>

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	<p>Measures in the Classroom: Assemblies will take place both physically and virtually. Assemblies will be year groups (small hall) and Key Stages (large hall). RE and PSHE assemblies to remain virtual. This will be reviewed for the spring term. Lunchtimes and playtimes will be staggered and the dining hall will be cleaned between use. The door into the year 4 corridor, opposite the reception corridor should remain closed. Children are not to go to the main office or medical room unless with an adult. Lunch registers should be placed on a table by the classroom door for a member of the admin staff to collect in the morning. If a child falls unwell or hurts themselves either in the classroom or in the playground a member of staff will need to take them to the first aid room, via the main reception foyer. During lunchtime or break times unless wet days, the medical officer will stay in the first aid room. YGLs to collect the register and lunch registers to go into class. Children will be doing monitored jobs, recycling etc... will need to be done by staff. School Council can take place.</p> <p>ICT suite Each year group to use on the same day and to clean down after each class has been in. Ensure cleaning materials are stored in the room for access.</p> <p>Evergreen Building The building is shared with the junior school. The infants have the use of the building every Wednesday and then alternate weeks but not a Thursday.</p> <p>Creative Curriculum Wednesday's Creative curriculum will remain for KS1 as the previous academic year, All of Year 1 on PPA on the same Wednesday, followed by Year 2 on the alternative Wednesday. Timetable for autumn term: AM Drama AV/KT Computing/Library RP PE</p>

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	<p>MA Our Planet Reception creative will be taken on a Wednesday by C L and DD.</p> <p>PE Each year group will use the small hall on the same day. The local secondary school has agreed the use of the field. PE coordinator to agree days and times. Children to come in their PE kit on their allocated PE day, wearing a tracksuit of any colour on cold days. A PE timetable is in place outside the school for parents to see when their child is doing PE. Nothing to be put in the small hall or left in the storage area at the back. A box of tissues and closed bin should be in the small hall at all times. Cleaning equipment needs to be kept in the storage area. Children to go to the toilet before going to the small hall and clean hands thoroughly when leaving the hall.</p> <p>Break times during the school day</p> <p>Morning break:</p> <table border="1" data-bbox="533 1042 1464 1117"> <thead> <tr> <th>Year group</th> <th>Reception</th> <th>Year 1</th> <th>Year 2</th> </tr> </thead> <tbody> <tr> <td>Time</td> <td>10:15 -10:30</td> <td>10:30 -10:45</td> <td>10:45 -11:00</td> </tr> </tbody> </table> <p>Access to the toilets for Reception is via the reception foyer as usual, Year 1 to go through Owl Class. Year 2 via the Reception Foyer. Corridor duty timetable will need to be covered by the TAs in their specific Year groups.</p> <p>Lunch break:</p> <table border="1" data-bbox="533 1294 1464 1369"> <thead> <tr> <th>Year group</th> <th>Reception</th> <th>Year 1</th> <th>Year 2</th> </tr> </thead> <tbody> <tr> <td>Time</td> <td>11:30 -12:20</td> <td>12:10 -1:00</td> <td>12:20 -1:10</td> </tr> </tbody> </table>	Year group	Reception	Year 1	Year 2	Time	10:15 -10:30	10:30 -10:45	10:45 -11:00	Year group	Reception	Year 1	Year 2	Time	11:30 -12:20	12:10 -1:00	12:20 -1:10
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	<p>Lunchtime hall is used by both the Infant and Junior school; The windows are open. The children do not use the toilets in the main hall but are escorted to toilets in the main building if needed.</p> <p>Lunchtime Hall times:</p> <table border="1" data-bbox="533 405 1464 655"> <thead> <tr> <th>Year group</th> <th>Reception</th> <th>Year 1</th> <th>Year 2</th> </tr> </thead> <tbody> <tr> <td>Time</td> <td>11:30 -12:00 (handwashing to take place in the classroom)</td> <td>12:05 -12 :35 (handwashing to take place in the classroom)</td> <td>12:40 -1:10 (hand gel wash in the corridor) Go back into class along the main corridor.</td> </tr> </tbody> </table> <p>Lunch Playground Times:</p> <table border="1" data-bbox="533 727 1464 836"> <thead> <tr> <th>Year group</th> <th>Reception</th> <th>Year 1</th> <th>Year 2</th> </tr> </thead> <tbody> <tr> <td>Time</td> <td>12:00 -12:20</td> <td>12:35 -1:00</td> <td>12:20 -12:40</td> </tr> </tbody> </table> <p>Year 1 SMSAs to be at the class doors in Year 1 for 12:00. Year 1 teachers to take their children into the hall until they are settled. Year 1 will access toilets via Owl Class and the Welfare officer will be in Stag Class. Year 2 SMSAs to be outside in the playground for 12:10 to help reception get into the playground Year 2 will access the toilets via the Reception Foyer and the welfare officer will sit in the Reception Foyer.</p> <p>All Classes: Please go over the menu choice at the beginning of the day to help speed up the collection of the food.</p> <p>Rainy lunchtimes: Additional cleaner to go into the dining hall, CTs, TAs, to clean the classrooms. Reception: 1 SMSA in GPs, BJs, RRS and YCs to double up in RRs. 1 SMSA to clean and remove trays. Year 1: SMSA to stay in Eagle class, SMSA to stay in Owls, Rabbits and Stags to go into the small hall with an SMSA and The Welfare officer, 1 SMSA and additional cleaner to the dining hall with members of SLT. Year 2: SMSA to stay in Squirrels, SMSA to stay in Fox Class and Badgers and Hedgehogs to go into the small hall with an SMSA and the Welfare Officer, 1 SMSA and additional cleaner into the dining room with members of the SLT. KS1 If there are any first aid issues, the child will be sent with a friend to the small hall to see the welfare officer.</p>				Year group	Reception	Year 1	Year 2	Time	11:30 -12:00 (handwashing to take place in the classroom)	12:05 -12 :35 (handwashing to take place in the classroom)	12:40 -1:10 (hand gel wash in the corridor) Go back into class along the main corridor.	Year group	Reception	Year 1	Year 2	Time	12:00 -12:20	12:35 -1:00	12:20 -12:40
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	<p>Afternoon play: Reception and Year 1 teachers can use the designated areas in the afternoon as timetabled by YGLs. No afternoon play for Year 2</p> <p>Staff: Dry food can now be shared in the individual staff rooms but must be placed in lidded containers and is the responsibility of the year group to keep it covered and removed when needed.</p> <p>Twilights, INSET and Staff meetings will continue to take place virtually for most sessions apart from practical sessions.</p> <table border="1" data-bbox="533 584 1697 762"> <thead> <tr> <th></th> <th>Planning</th> <th>Staff meetings</th> <th>Twilights</th> <th>SLT</th> </tr> </thead> <tbody> <tr> <td>Time</td> <td>Nursery:Wed Recep: Thurs Year 1: Wed Year 2: Wed</td> <td>Fridays : 8:00 - 8:30</td> <td>Tuesday :3:45 - 4:45</td> <td>Mondays 3:45 - 4:45</td> </tr> </tbody> </table> <p>Measures for arriving at and leaving school Each Year group will send out a year group newsletter at the end of each week that will be put on the website and school pinged out to parents. Other contact will continue through emails with the class teacher or via the admin and through Microsoft Team meetings. It is essential that new parents coming into school set up their school Ping contact onto their phones. IT manager to send out a how to guide to setting up school ping for parents and send this to YGLs for new parents. EYFS school ping set up for parents needs to be looked at if JV out of school.</p> <p>Nursery: Enter via Nursery entrance gate. Reception: Enter via Black Gate and drop off at Reception classroom doors. Year 1: Enter via Black Gate, walk round via back playground and drop off at Y1 classroom doors. Year 2: Enter via Black Gate and drop off at the entrance near Blue Jays classroom. For dismissal: - Fox Class – Small Hall Squirrel Class – parents to wait by Office Foyer door. Badgers & Hedgehog Class - parents to enter via the corridor near the swimming pool and collect children from their class.</p> <p>SLT members to be at the Black Gate, the Nursery Entrance, the entrance near Blue Jays and the playground morning and afternoon.</p>						Planning	Staff meetings	Twilights	SLT	Time	Nursery:Wed Recep: Thurs Year 1: Wed Year 2: Wed	Fridays : 8:00 - 8:30	Tuesday :3:45 - 4:45	Mondays 3:45 - 4:45
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	<p>Timetable is in place for duties at the beginning, mid-day and end of days. We are operating soft starts in order to keep the arrivals of children/parents maintaining at an even pace to maintain social distancing within the timings of the day and to avoid congestion on the pavements outside the school. We are three large schools on one busy road.</p> <p>Attendance <i>Attendance expectations</i> It is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development. Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance is again mandatory and the usual rules on school attendance will apply, including:</p> <ul style="list-style-type: none"> • parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age; • schools' responsibilities to record attendance and follow up absence • the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct <p><i>Pupils who are self-isolating</i> The majority of pupils will be able to return to school. However, it needs to be noted that:</p> <ul style="list-style-type: none"> • a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves. Home learning will be provided on an individual basis when/if the child is well enough to access it.

What are the hazards?	Checklist/Control Measure
<p>7) Keep occupied spaces well ventilated.</p> <p>8) Where necessary, wear appropriate personal protective equipment (PPE)</p> <p>Response to any infection</p> <p>9) Promote and engage in asymptomatic testing where possible</p>	<p>Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. RGI will achieve this by opening all the windows in the classrooms and where possible in the staff rooms and other areas. If necessary external opening doors will be used.</p> <p>All upper windows should be opened as this enables a better flow of air. Leave these open at the end of the school day, for the cleaners and RN will close them. All other windows should be closed by the teacher at the end of the day.</p> <p>On 23 August 2021 the government agreed to provide CO2 monitors to schools.</p> <p>The majority of staff in education settings will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including:</p> <ul style="list-style-type: none"> • where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained • where a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used <p>See the guidance on safe working in education, childcare and children's social care for more information about preventing and controlling infection, including when, how PPE should be used, what type of PPE to use, and how to source it.</p> <ul style="list-style-type: none"> • Any member of staff changing children will need to use appropriate PPE, see: safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) guidance. <p>Testing continues to be encouraged for staff twice weekly at home until the end of September, when this will be reviewed. The RA for testing remains in place. Staff can opt in or out at any time.</p> <p>Rapid testing remains a vital part of our plan to suppress this virus.</p>

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<p>12) contain any outbreak by following PHE local health protection team advice.</p> <p>Part 2.</p>	<p>Schools will continue to have a role in working with health protection teams in the case of a local outbreak. If there is a substantial increase in the number of positive cases in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.</p> <p>School workforce</p> <p>The head meets regularly with the HR lead who has carried out individual RAs for all staff, which will be updated on an individual basis if required. In certain circumstances the HT in agreement with the Governing Board will look at whether the staff member can work from home when required.</p> <p>Teachers will continue to be able to work from home for PPA in the afternoon from October 2021 onwards.</p> <p><i>Employer health and safety and equalities duties</i></p> <p>Schools have a legal obligation to protect their employees, and others, from harm and should continue to assess health and safety risks and consider how to meet equalities duties in the usual way. Following the steps in this guidance will mitigate the risks of coronavirus (COVID-19) to pupils and staff and help schools to meet their legal duties to protect employees and others from harm.</p> <p><i>Supporting staff</i></p> <p>Governing boards and school leaders should have regard to staff (including the headteacher) work-life balance and wellbeing. Schools should ensure they have explained to all staff the measures they are proposing putting in place and involve all staff in that process. All employers have a duty of care to their employees, and this extends to their mental health. Schools already have mechanisms to support staff wellbeing and these will be particularly important, as some staff may be particularly anxious about returning to school. The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers is available.</p>

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	<p>The Education Support Partnership provides a free helpline for school staff and targeted support for mental health and wellbeing.</p> <p>Recruitment Not applicable at the present time.</p> <p>Supply teachers and other temporary or peripatetic teachers Schools can continue to engage supply teachers and other supply staff during this period. RGI uses the one agency Protocol. RGI currently has three supply teachers/ TA, 1 teacher working one day a week, the other two TAs working daily. Supply staff and other temporary workers can move between schools, but school leaders will want to consider how to minimise the number of visitors to the school where possible. Where it is necessary to use supply staff and to welcome visitors to the school such as peripatetic teachers, those individuals will be expected to comply with RGI's arrangements for managing and minimising risk, including taking particular care to maintain distance from other staff and pupils. To minimise the numbers of temporary staff entering the school premises, and secure best value, schools may wish to use longer assignments with supply teachers and agree a minimum number of hours across the academic year. This advice for supply teachers also applies to other temporary staff working in schools such as support staff working on a supply basis, peripatetic teachers such as sports coaches, and those engaged to deliver before and after school clubs.</p> <p>Safeguarding Schools must have regard to the statutory safeguarding guidance, and should refer to: https://www.gov.uk/government/publications/keeping-children-safe-in-education--2 RGI's Designated Safeguarding Lead is non class based for 2/3 days of the week. Communication with social workers, school nurses is important for safeguarding and supporting wellbeing, as they have continued virtual support to pupils who have not been in school.</p> <p>Catering Send Caterlink updated RAs.1/09/21</p> <p>Extra-curricular provision</p>

What are the hazards?	Checklist/Control Measure
<p>Part 3</p>	<p>RGI will resume breakfast and after-school provision, where possible, during the autumn term.</p> <p>Curriculum</p> <ul style="list-style-type: none"> • RGI will look to concentrate on closing gaps in the core subjects for children throughout the school. Initially, the focus will be on phonics, vocabulary development, reading, writing and maths. Assessment will be done through formative assessment not using 'formal' tests. • A phonic baseline will be completed for all children in KS1 in September, in order to address any gaps to ensure that the target of 80%+ of Year 1/2 children to meet the phonic check in June 2022. • Plan on the basis of the educational needs of pupils: Curriculum planning should be informed by an assessment of pupils' starting points and addressing the gaps in their knowledge and skills, in particular making effective use of regular formative assessment (for example, quizzes, observing pupils in class, talking to pupils to assess understanding, scrutiny of pupils' work) while avoiding the introduction of unnecessary tracking systems. • RGI currently uses formative assessment as exemplified above and has been doing similar assessment work through the 'virtual' school. <p>Catch-up support</p> <p>You will decide how the catch-up premium provided by Government is spent in your school. To help schools make the best use of this funding, the Education Endowment Foundation (EEF) has published a support guide for schools with evidence-based approaches to catch up and a further school planning guide: 2020 to 2021. The National Tutoring Programme will continue to offer tuition as normal and schools should continue to sign up and engage with the programme.</p>